

SELF-CALENDARING INSTRUCTIONS

The self-calendar system is designed to allow both counsel and parties to schedule hearing dates for matters heard on regular notice, without having to contact the Calendar Clerk to obtain a hearing date. Matters that do not require hearings may be filed in accordance with Local Bankruptcy Rule 9013-1(o)(1). Please refer to the appropriate Federal Rules of Bankruptcy Procedure and Local Bankruptcy Rules regarding the filing and service of motions.

I. The following matters **may not** be self-calendared:

- A. Applications for orders shortening time
- B. Matters heard on shortened notice or on an ex parte basis
- C. Mass objections to claims (more than 20 objections set for a single hearing)
- D. Motions for temporary restraining orders or preliminary injunctions
- E. Motions for reconsideration
- F. Status and Pre-trial conferences – all chapters
- G. Trials in adversary proceedings
- H. Reaffirmation agreements
- I. Matters requiring more than 15 minutes
- J. Motions to Dismiss Adversary Proceedings
- K. Motions for Summary Judgment

II. The following matters **may** be self-calendared:

- A. Motions for relief from stay – chapters 7:
Tuesdays at 10:00 a.m. and 11:00 a.m.
- B. Motions in adversary proceedings – chapter 7:
Wednesdays at 1:30 p.m.
- C. Chapter 7 miscellaneous matters:
Wednesdays at 11:00 a.m.
- D. Chapter 11 matters, including adversary proceedings, and motions for relief from stay:
Tuesdays at 1:30 p.m.
- E. All Santa Ana filed cases are to be self calendared for
Thursdays at 10:00 a.m. and noticed for the Santa Ana Courthouse,
Courtroom 5C.

NOTE: Before self-calendar, refer to the calendar schedule below for a list of available dates.

III. Certain motions for relief from stay may be heard on shortened time without court order.

The following categories **do not** require an application for order shortening time:

- A. Residential unlawful detainer actions.
- B. *Post*-petition transfers of real property to the debtor.
- C. *Pre*-petition transfers to the debtor either within 30 days of the debtor's petition date, or involving a fractionalized interest in real property.

- D. If the movant wishes to have a motion heard on shortened time and it is not in one of the above categories, the movant must apply for an order shortening time or utilize emergency motion procedures under Local Bankruptcy Rule 9075-1

NOTE: Motions calendared on shortened time in accordance with this procedure must be filed with the Court and served on all parties entitled to receive notice of the motion so that the moving papers and notice of hearing are received not later than 10 days prior to the of the hearing. Telephonic notice of the date, time and place of the hearing on the motion must also be given to all parties entitled to receive notice not later than 10 days prior to the hearing. **IF THE MOVING PARTY IS UNABLE TO PROVIDE TELEPHONIC NOTICE TO THE DEBTOR DIRECTLY, THE MOTION MUST BE HEARD UTILIZING THE REGULAR NOTICE PROCEDURES AND MAY NOT BE HEARD ON SHORTENED TIME.**

For matters that may be self-calendared, follow the steps outlined below:

STEP 1: Identify available dates and times for the type of matter that you want to calendar by referring to the monthly calendars posted in the Judge's courtroom or on the Court's website (www.cacb.uscourts.gov) or by calling the Court's general information number (951) 774-1000 and selecting the menu options necessary to direct you to the calendaring information for Judge Clarkson. Also refer to the dates listed below.

NOTE: Calendar dates are subject to periodic revision, so please verify that you are referring to the current version of the Judge's monthly calendar.

STEP 2: Prepare a notice of hearing for the date and time you have selected.

NOTE: By choosing a date for a relief from stay hearing that is greater than 30 days from the date you file your motion, you are deemed to have waived the time limits of Bankruptcy Code Section 362(e).

STEP 3: Give sufficient notice of all matters to all parties entitled to receive such notice pursuant to the applicable provisions of the Local Bankruptcy Rules and Federal Rules of Bankruptcy Procedure. Schedule hearing dates according to Local Bankruptcy Rule 9013-1(d) notice requirements and time limits for service and filing of motions and Local Bankruptcy Rule 9013-1(i) regarding evidence supporting the motion. If proof of service is insufficient, the motion may be continued or denied.

STEP 4: File and serve your moving papers in a timely manner. Deliver a Judge's copy (marked "Judge's Copy") of all papers to the Judge's chambers with the time and date of the scheduled hearing placed underneath the title of the pleading. **All Judge's copies shall be served in accordance with Local Bankruptcy Rule 5005-2(d) and Section 3-F and Appendix F of the Court Manual.**

STEP 5: Confirmation that your matter has been calendared will be sent back to you if you provide Intake with an extra copy of your notice and a self-addressed stamped envelope. **The Court reserves the right to reschedule any hearing.** If the date you have selected is unavailable for any reason, the Calendar Clerk will contact you to arrange an alternative date. You will be notified promptly if your hearing has been re-set.

STEP 6: Bring your proposed order to the hearing, together with all notices of entry, copies and envelopes that are required under Local Bankruptcy Rule 9021-1 or upload the order on LOU up to 24 hours before or immediately following the hearing. **Do not lodge the proposed order prior to the hearing.** However, you are strongly encouraged to serve the proposed order on other parties to afford them an opportunity to review the order.

Revised 3/28/12

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
April 2012				4/19/12		
1	2 DARK	3 DARK	4 Dark	5 Dark	6 Dark	7
8	9	10 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	11 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH 7 ADV	12 10:00 - SANTA ANA CASES	13	14
15	16	17 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	18 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH 7 ADV	19 10:00 - SANTA ANA CASES	20 DARK	21
22	23 DARK	24 DARK	25 DARK	26 DARK	27 TRIAL WEEK	28
29	30					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
May 2012						
		1 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	2 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH 7 ADV	3 10:00 - SANTA ANA CASES	4	5
6	7	8 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	9 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH 7 ADV	10 10:00 - SANTA ANA CASES	11	12
13	14	15 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	16 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH 7 ADV	17 10:00 - SANTA ANA CASES	18 Dark	19
20	21	22 DARK	23 DARK	24 DARK	25	26
27	28 DARK - COURT CLOSED	29 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	30 TRIAL WEEK	31 TRIAL WEEK		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
June 2012						
					1 DARK	2
3	4	5 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	6 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH 7 ADV	7 10:00 - SANTA ANA CASES	8	9
10	11	12 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	13 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH 7 ADV	14 10:00 - SANTA ANA CASES	15	16
17	18 DARK	19 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	20 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH 7 ADV	21 10:00 - SANTA ANA CASES	22	23
24	25 TRIAL WEEK	26 10:00 CH 7 RFS 11:00 CH 7 RFS 1:30 - CH11 RFS & MISC HRGS	27 TRIAL WEEK	28 TRIAL WEEK	29 TRIAL WEEK	30

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
July 2012						
1	2	3 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	4 HOLIDAY - DARK	5 10:00 - SANTA ANA CASES	6	7
8	9	10 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	11 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	12 10:00 - SANTA ANA CASES	13	14
15	16	17 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	18 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	19 10:00 - SANTA ANA CASES	20	21
22	23	24 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	25 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	26 10:00 - SANTA ANA CASES	27	28
29	30 TRIAL WEEK	31 DARK				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
August 2012						
			1 DARK	2 DARK	3 DARK	4
5	6	7 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	8 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	9 10:00 - SANTA ANA CASES	10	11
12	13 DARK	14 DARK	15 DARK	16 DARK	17 DARK	18
19	20	21 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	22 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	23 10:00 - SANTA ANA CASES	24	25
26	27 TRIAL WEEK	28 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	29 TRIAL WEEK	30 TRIAL WEEK	31 TRIAL WEEK	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
September 2012						1
2	3 LABOR DAY- DARK	4 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	5 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	6 10:00 - SANTA ANA CASES	7 DARK	8
9	10	11 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	12 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	13 DARK	14 DARK	15
16	17	18 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	19 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	20 10:00 - SANTA ANA CASES	21	22
23	24 TRIAL WEEK	25 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	26 TRIAL WEEK	27 TRIAL WEEK	28 TRIAL WEEK	29
30						

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
October 2012						
	1 DARK	2 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	3 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	4 10:00 - SANTA ANA CASES	5	6
7	8 COLUMBUS DAY - DARK	9 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	10 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	11 10:00 - SANTA ANA CASES	12	13
14	15	16 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	17 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	18 10:00 - SANTA ANA CASES	19	20
21	22	23 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	24 DARK	25 DARK	26 DARK	27
28	29 TRIAL WEEK	30 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	31 TRIAL WEEK			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
November 2012						
				1 TRIAL WEEK	2 TRIAL WEEK	3
4	5	6 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	7 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	8 10:00 - SANTA ANA CASES	9	10
11	12 VETERANS' DAY - DARK	13 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	14 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	15 10:00 - SANTA ANA CASES	16	17
18	19	20 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	21 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	22 HOLIDAY - DARK	23	24
25	26 TRIAL WEEK	27 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	28 TRIAL WEEK	29 TRIAL WEEK	30 TRIAL WEEK	

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 2012						1
2	3	4 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	5 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	6 10:00 - SANTA ANA CASES	7 DARK	8
9	10	11 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	12 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	13 10:00 - SANTA ANA CASES	14	15
16	17	18 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	19 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	20 10:00 - SANTA ANA CASES	21	22
23	24 HOLIDAY	25 HOLIDAY	26 TRIAL WEEK	27 TRIAL WEEK	28 TRIAL WEEK	29
30	31					

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
December 2012						1
2	3	4 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	5 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	6 10:00 - SANTA ANA CASES	7 DARK	8
9	10	11 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	12 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	13 10:00 - SANTA ANA CASES	14	15
16	17	18 10:00 CH 7 RFS 11:00 CH7 RFS 1:30 - CH11 RFS & MISC HRGS	19 10:00 REAF 11:00 CH7 MISC/OSC 1:30 CH7 ADV	20 10:00 - SANTA ANA CASES	21	22
23	24 HOLIDAY	25 HOLIDAY	26 TRIAL WEEK	27 TRIAL WEEK	28 TRIAL WEEK	29
30	31					